



30
years

HOMEPLACE ANNUAL REPORT 2018/19



HomePlace

LIFESTYLE SUPPORT
FOR INDIVIDUALS WITH A DISABILITY





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Chairman's Report

When I started as a board member in 2014 this organisation was called Individual Supported Accommodation Service (ISAS). It was a smaller organisation with a proud history of person-centred support and an incredibly caring culture. Over the last five years, the organisation has grown and matured and successfully navigated its way through a significantly challenging environment and it still delivers the same quality of care and support. To celebrate 30 years is a significant milestone for any enterprise but for HomePlace, this is made even more noteworthy because it also celebrates 30 years of successful and inspiring leadership by Shirley Paterson.

From the HomePlace board's perspective, the last 12 months has seen the achievement of a number of major milestones. For the last three years a key focus has been on transition to the National Disability Insurance Scheme (NDIS). There were many stories of failures of disability organisations that were not able to adapt to the changing environment. HomePlace has now fully transitioned to the NDIS structure and has done so in a financially strong position. This position is testament to the planning and leadership and their ability to understand the environment and the sector that we are in.

The leadership team has transformed in the last 12 months, with Shirley Paterson and Denice Wharldall sharing the Executive Director role. This arrangement has shown

to be a truly important part of HomePlace's success. The appointment of Doug Hicks in the role of Manager Corporate Services this year was a significant step forward in the maturity of this organisation and will enable HomePlace to continue to improve the way it supports service delivery.

Implementation of systems and processes that support efficient service delivery is a strategic priority for the organisation. To be sustainable, HomePlace needs to continue to invest in the right tools that make us better able to do our jobs. A significant step forward has been the implementation of practice management software. This investment enables us to spend less time doing manual administrative tasks. To continue to invest in this area, HomePlace will need to continue to grow.

HomePlace had set itself significant growth targets for the last three years and has achieved them all. We have a very different 'look and feel' to how we were two years ago, and that is thanks to investing in our marketing and branding. This is critical to our survival in the new NDIS environment. Thank you to board member Sunita Miranda for contributing to our success in this area. We all know that our reputation is the one key element that is critical to our sustained success.



HomePlace has an amazingly talented board, strengthened by its diversity. The board has worked very hard this year to get the strategy right, support management, and lead the right culture. I would like to thank all board members for their continued devotion of their time and expertise, and to David Calvert for providing great support for board processes. We should never forget that board members voluntarily give up their time in the evenings, as well as weekends to support HomePlace. Special thanks to the board Executive team of Leslie Wightman, Linda Hundertmark, Braden Naylor, Denice and Shirley.

I would like to make special mention of the staff who are receiving recognition for their dedication and service. Homeplace is nothing without dedicated staff, and we should be very proud of the staff who have delivered many years of service to the people we support. Thank you!

The ongoing commitment of both management and staff at HomePlace is what we should be most proud of. Their commitment to the right outcomes for the people we support is what makes HomePlace a special place.

Kim Thorpe
Chairperson



Executive Director's Report

As we reflect on 30 years of ISAS/ HomePlace, we have just completed one of the greatest transitions in the way individuals living with a disability are supported in Australia. The National Disability Insurance Scheme (NDIS) has dominated the disability sector for the past five years and has had a profound impact on how HomePlace operates. We ended the financial year with all participants having transitioned to the NDIS.

The allocation of resources to assist our participants' transition to the NDIS was well rewarded with the majority receiving an increase in resources to meet their needs. In particular, many participants received support related to Capacity Building, which included adaptive equipment, resources for learning support and positive behaviour support plans. The old funding system rarely funded such items, and, for the first time, we are seeing an investment in individuals to grow and develop.

With any significant change there are advantages and disadvantages, and funding for transport, support in an emergency, and the lack of investment in Case Management are areas that require further consideration by the NDIS, and are causing difficulties for participants.

The NDIS has provided individuals and their families greater opportunity to choose their service provider, and, as a result, HomePlace is now supporting an additional six participants in our shared living supports.

- Emily and Julie are sharing a home at Pasadena
- Megan and Mikhaila are also sharing a home at Pasadena, and
- Jane and Janet are sharing a home at Woodville West

This constitutes an increase of 60% in shared living.



We are also supporting individuals with substantial packages and it is pleasing that individuals can remain in their homes rather than move to a shared living arrangement. We are now supporting 40 individuals who live alone or with their family, an increase of six from last year.

While this report is a time to reflect, we also look forward to the new opportunities ahead. We are working with Our Voice SA to establish consumer feedback mechanisms to guide our practice and we will be establishing family forums in the near future.

We are fortunate to have a team of dedicated and committed staff and we thank them for their contribution to the lives of those we are here to serve.

Denice Wharldall
Executive Director





Executive Director's Report

A bit more than 30 years ago, a group of parents living in the western suburbs, braved the uncertainties of dealing with government departments to try and get a service established for their adult sons and daughters.

They were worried about what would happen to their family members if they were no longer able to care for them.

They were not a visionary group by any means but they were stoic and persistent. They were also supported by the government department of the time, the Intellectually Disabled Services Council (IDSC), later to become Disability SA.

Eventually the service opened its doors as Western Housing for the Intellectually Disabled (WHID).

At the same time, this group also established a housing association which would become Quantum Housing. This housing entity separated from WHID to become a separate service, there-by separating housing and supports.

Quantum Housing later amalgamated with a couple of other housing providers to become UNITY.

In 1992 WHID changed its name to Individual Supported Accommodation Service (ISAS) to better reflect the identity of the service and to promote the service principles of:

- the separation of support from housing
- community rather than custodial ethics
- responding to individual needs
- creating homes rather than accommodation facilities


In 2016, the service was again reinvented with the new name of HomePlace to replace ISAS, a name no longer helping our mission as it was infused with too many negative connotations.

A Voice in the Place I call Home.

Issues of disability affect power relations in the most intimate of places — the home.

The most critical aspect of living a life with disability is having a voice in the place you call home and defining the meaning of your own life such that no human being feels less because of the way they are different.

Elizabeth Kamundia



The thinking around our new name, which became HomePlace, helped us refresh and renew our mission and purpose with a strong commitment to honour the strengths of the past and renew energy for the challenges of the future. In the year we were reinventing the organisation's mission and purpose and developing a new name, we were also beginning the preparations for the challenges associated with entry into the National Disability Insurance Scheme.

On the occasion of our 20th anniversary in 2009 we reflected on the relevance of small agencies and their place in the overall choices available to people with disabilities and those who love and care for them.

Smaller agencies hold a unique position in the framework of responses to people with disabilities and they present a viable alternative to large complex organisations. They are an important part of the diversity of options available for people with disabilities and their families.

Smaller agencies are not merely an apology for a larger agency and have a developmental life of their own, a unique culture and a transparency and simplicity that is often refreshing for families, people with disabilities and the staff who serve them.

In 2019, we can reflect on what has been achieved in the past 30 years:

We are a proudly small and resilient organisation. We have remained viable and have a bit of money in the bank for lean times! We are careful with our strategic approach to growth so we can offer services to more people living with disability. We are committed to retaining a strong focus on service quality leading to better life opportunities as the outcome.

Our governance structure has developed from a community management committee to a board of management. We have migrated from our representative focus to a board that can manage contemporary governance requirements. Over the 30 years many people have offered their time voluntarily, committing to the sustainability of the service. Their generosity has transcended many difficult years, many external and internal challenges and has paved the way for the organisation we are today.

At the celebration of our 30th anniversary, we thank all those who have volunteered on the board over the years. Those with lived experience, community guardians and people bringing the skills that we so desperately needed. Their generosity has sustained the organisation for three decades.



HomePlace provides supports to people living in shared housing arrangements, living with family members or living in their own home. HomePlace Host offers a unique opportunity for people to have some time away from home in a supportive environment. Each one of these options allows for people to be a little safer and have some more opportunities for a richer and fuller life.

HomePlace has grown as an employer. We have increased the number of paid staff, and the diversity of our workforce. We ask a great deal of our staff, it's a hard gig sometimes, and we thank them for their service.

30 years ago, WHID opened its doors with two part time staff and four participants. In 2019 HomePlace serves 56 participants and employs 78 staff.

This report concludes with a quote from the chair of the board in 2009, Marie Hollard, on the occasion of our 20th anniversary.

“The face of the organisation will continue to change in the coming years as it should do, with changes in technology, funding, governments and legislation, but provided the core values and purpose are clearly defined and implemented, service recipients should continue to receive services still based on those original core values and principles.”

These words are just as true a decade later.

Shirley Paterson
Executive Director





Over thirty years

Heather's Story

I needed to find a job, but I was a middle-aged woman: my eldest son requiring support with his living and schooling at Woodville Special School plus two teenage school children.

I had been on School Councils and was active in creating Out-of-School functions and fun activities for our pupils, so I had been a proactive parent trying to understand a range of abilities and goals.

My first job application was as a Support Worker with Individual Supported Accommodation Service (ISAS) and I was jumping with joy when I was successful.

We were a small organisation with a small office led by a manager with a huge passion for people with disabilities to be treated with honesty, integrity, inclusiveness and belonging. Shirley Paterson became my mentor, guiding me to become the best support worker I could be.

ISAS took me from being a 'mum in the kitchen' to being a 'chef, overseeing nutrition'.

Our niche was one of quality support for the very vulnerable.

I believe we were the standard that other services envied. Shirley knew every client thoroughly and each client had their photo on Shirley's cabinet and this touch was screaming out that these were the people she spoke for and we worked for.

Shirley knew her staff's strengths and their varying abilities, and she did the rosters accordingly. We had training sessions often, team meetings regularly and annual appraisals regarding how we had made our clients lives better. We had two Senior Support Workers, a part-time office lady and Shirley.

A group of parents had a dream that their much-loved adult child could move into an individual supported accommodation and be treated with dignity. Shirley was the initiator of a service that respected each individual, whether disabled or able.

What is taken as usual today was not the thinking of most people 30 years ago. To carve out a future for families was problematic in the extreme. The move to de-institutionalisation was beginning with disastrous results. People were put into the community without the support network they needed and many fell prey to predators.

Institutional life was appalling, and people lived merely by 'surviving'. Humans were called disgusting names and treated badly. People in authority were to be feared, and people with disabilities had no rights.

Brave parents who held their disabled child with love, were shunned from the community, because of lack of understanding by others that they, or their child, could pass on the seed that made their beautiful child different.

It took a group of strong-willed people to stand up and fight for the rights of people with disabilities. We have come so far but stigma and misunderstanding still exist, so fight on we must.



Heather with Anthony and Carolyn

Our organisation grew and we genuinely accepted people with varying problems; strategically improving lives with choices and guidance.

ISAS was renamed 'HomePlace', with a celebration. We always knew we did not need to change things quickly, because we had the whole life of our people to gently finesse the things we could change and work around acceptance and breaking down barriers for the things that we could not.

I am honoured to have worked with clients for over 10 wonderful years, some until their death. Each person touched my heart and taught me more than I ever thought possible.

HomePlace is here today because of the vision of a group of parents, and strong advocates to provide a safe, purposeful and happy life for adults with a disability, giving them a feeling of stability and genuine belonging in their community.

Heather Reid

Shirley battles for rights of disabled kids

By KELLY WESTELL
WOODVILLE'S Shirley Chamberlain belongs to a frantic group of parents fighting for the security of their intellectually disabled children.

The group - Western Housing for Intellectually Disabled (WHID) - says it needs funding desperately to set up independent housing for their adult sons and daughters.

Many group members are in their 60s and 70s and fear when they die their children will be unable to cope with life alone.

Mrs Chamberlain, whose son is a 28-year-old controllable epileptic, says there is an urgent need for the children to learn to live independently.

But a recent funding knock-back has dented the group's hopes.

"We've got one-parent families and parents who suffer ill health," Mrs Chamberlain said.

"They're thinking: 'what's going to happen to our kids when we're not around?'"

"But we can't do anything for the kids without money."

"We've got one family"

A Voice in the Place I call Home.

Issues of disability affect power relations in the most intimate of places-the home.

The most critical aspect of living a life with disability is having a voice in the place you call home and defining the meaning of your own life such that no human being feels less because of the way they are different.

Elizabeth Kamundia



1989

WHID was established



1992

Name changed to ISAS



2016

Name changed to HomePlace

2019

HomePlace turns 30

Mary's Story

Our parent group used to meet at Bower Cottage in Semaphore campaigning for the rights of our adult children with disabilities. This group then became Western Housing for the Intellectually Disabled (WHID). Importantly, the group had the support of Richard Bruggermann who was the head of Intellectually Disabled Services Council (IDSC) at the time, a government agency that would later become Disability SA.

WHID advertised for and appointed a service manager to run its shared living and supported living services. This role was awarded to Shirley Paterson, who has stayed with HomePlace for the whole time.

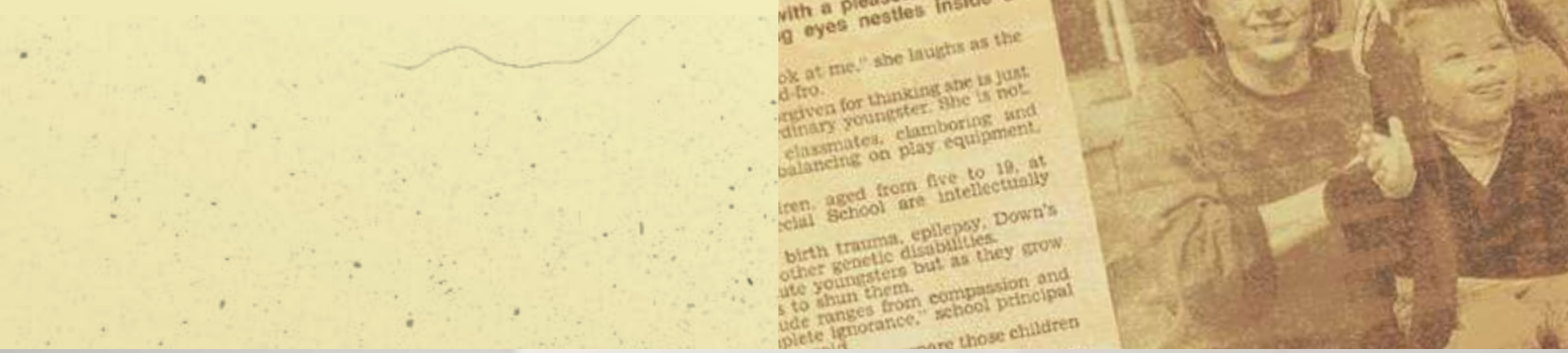
My son Sam has been supported by HomePlace in a shared-living environment for over 15 years. Although it was a difficult decision to have Sam leave the family home, it was important that Sam developed an independent and more holistic life. The decision paid off, and we've found most of the staff have been good to work with, and it has been good to have Sam safe and cared for.

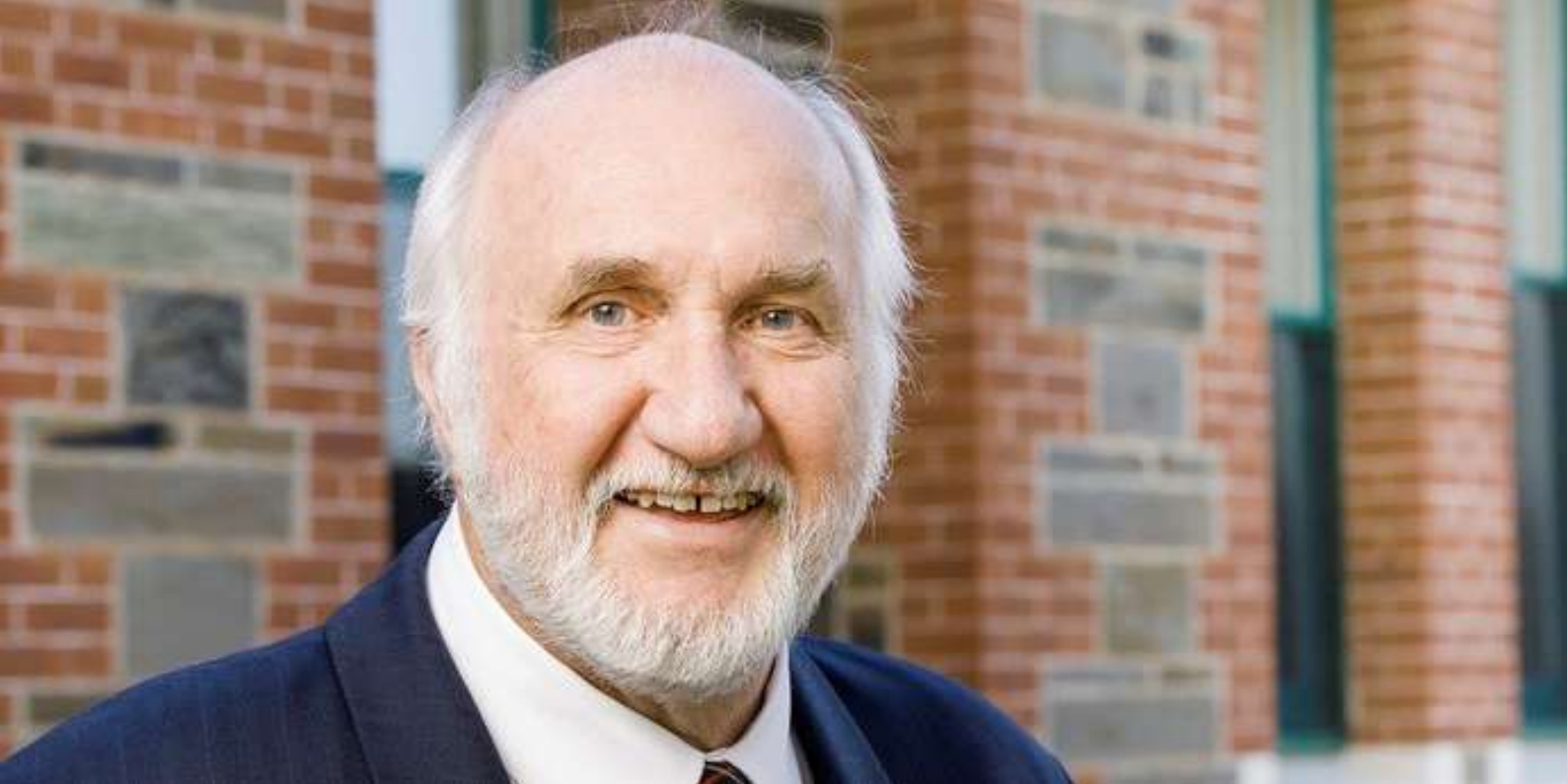
I'm happy that parents of children with a disability today don't have to fight as hard as we had to. It was really hard to get any care or services that suited our child or that was appropriate.

Mary Mazzeo



Mary and Sam





Patron for HomePlace

It is our great pleasure to welcome Richard Bruggemann as the Patron of HomePlace. We are honoured to have a Patron with such a strong and distinguished history of supporting the rights of people with a disability, and, in particular, intellectual disability.

Until recently, Richard held dual roles of Professorial Fellow in the Department of Disability and Social Inclusion at Flinders University in South Australia and Senior Practitioner (Disability Services) in the South Australian Department of Communities and Social Inclusion.

Richard was the Chief Executive Officer of the Intellectual Disability Services Council Inc (IDSC) in South Australia from 1984 to 2006. Under Richard's stewardship people with intellectual disability were able to rely less on institutional or special services and more on services that are integrated and local.

Richard fostered and promoted the formation of many Non-Government Organisations (NGO), and one of these was HomePlace (then known as Western Housing for the Intellectually Disabled). NGOs always knew that Richard had their back and that he genuinely valued the work of NGOs and the value they brought to the people and the community they served.

Richard has been a passionate supporter of community participation of people with intellectual disabilities and a prolific writer in the area, presenting some 100 papers and articles on services to people with disabilities. Richard is currently a member of the National Disability Insurance Agency's Intellectual Disability Reference Group.



My name is Ian, and this is my story

I was born in 1959 in Peterborough and I have an older brother and sister. My father died when I was a baby and we moved to Adelaide. I went to Gepps Cross Primary school for two years, but the remainder of my education was in special schools.

When I was 16, I went to live at Minda, an institution for the mentally retarded as we were called back then. I was not allowed to see my family for a year, this way I would get used to being in an institution. I really missed my mother.

Later, I would go home often to stay with mum on weekends and she loved to bake and would always bake for the Minda fete.

Life was tough at Minda with 31 men and boys all with different temperaments sharing a "home". I was frightened, especially at first. In the beginning, one of the staff members had to hold my hand to take me to the dining room because I was so scared.

A staff member broke my nose and another time there was a bad storm, and one of the people I shared with was terrified by the thunder and lightning, and he became so distressed he attacked me. Such incidences and events occurred all the time. As my friend Maria said,



"We were so young and always in trouble for breaking the rules, but no one told us what the rules were".

I went to the Minda school and later to the Minda Farm at Blackwood, followed by a stint making furniture.

I really wanted to leave Minda and was able to get into a boarding house. At one place, I lived with three other men and the landlord. One morning I found the landlord dead, he had died overnight. I lived in various flats, and at one stage, lived with a woman, but she was too religious, and we broke up.

Sadly, my mother passed away after several strokes and this broke my heart. Many years later, I ended up going back to the family housing trust home and sharing with my brother. We still share a home together and my sister lives next door. My sister will often help me.

I became interested in self advocacy over 15 years ago and it has developed into a passion. It is really important that people with an intellectual disability speak up for themselves. I get upset when I see families and staff making decisions for those of us with an intellectual disability. People need to know what their rights are and be able to access information. We need time for people to be able to explain things to us and explain in ways we can understand.

Through the Our Voice SA Stronger and Louder Project many people with an intellectual disability are learning how to speak up and understand their rights.

For many years, I managed without any paid support but with my deteriorating health and mobility, I now have personal care support from ESAR and HomePlace to assist me with my self-advocacy work and to access the community. Before the NDIS I only had personal care support.

Ian Cummins

President, Our Voice SA

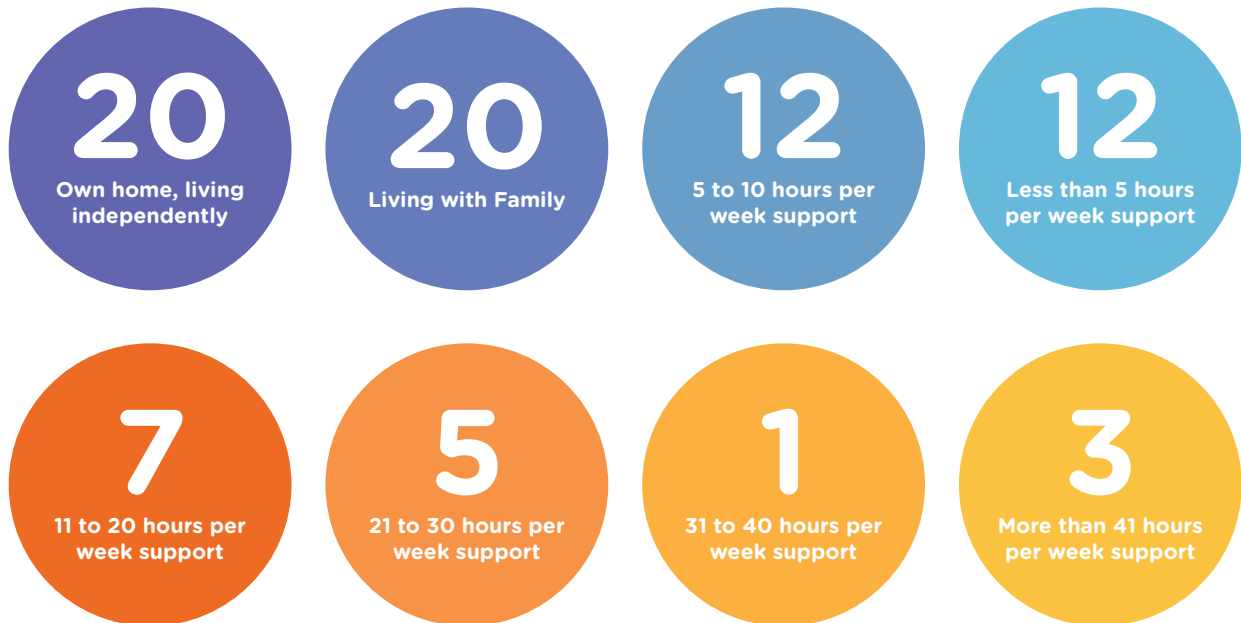
**Remember: 'nothing
about us without us'.**





Community & in-home support

Number of participants for in-home support



Examples of support provided

- Establishing mechanisms for a person to meet people and make friends
- Practical support for a person to pursue their self-advocacy work e.g support with minutes and note taking
- Assisting a person to manage their anxiety so they can leave their home and get out and about
- Helping a person budget and manage their money
- Assisting a person to cook and care for their home
- Assistance to pursue a hobby or passion such as following a football team

Human Resources Report

With growth in service delivery, we have had a significant increase in staff to meet the needs of our participants.

We have implemented a number of initiatives that have resulted in upskilling of staff, improved and streamlined recruitment, achieved higher staff retention, and strengthened the skills of our hands-on leaders.

FULL-TIME

6.4%

CASUAL

47.4%

PART-TIME

45.2%

Full-time

5 staff

Casual

37 staff



Permanent
Part-time

36 staff

Total number
of staff

78

An increase of 30%
since last year

Staff training

In addition to standard training such as medication administration, food handling and first aid, HomePlace has expanded the training program for staff, and it is aligned to participant-needs.

Examples of training include:

- Active Support with 60 staff having undertaken the training course.
- MAPA (Management of Actual or Potential Aggression) which has improved staff skills in verbal and nonverbal de-escalation techniques and how to choose the least restrictive intervention.
- Leadership training for our senior support workers and senior coordinators.

Health & Safety Committee

The HomePlace Employee Committee has expanded its role to include Health & Safety to ensure a safe and healthy environment for participants and staff. The Committee includes representatives from direct support, senior support workers and administration teams. This committee has been actively working on consulting with the workforce on WHS and employment matters.

Dedicated resources for Rostering and Recruitment

An existing staff member, Megan Starr, has been appointed to the position of Rostering and Human Resources Officer, resulting in a focus on these two key areas of operation. As HomePlace is one of the few agencies that does not utilise agency staff to fill staffing shortages, a dedicated resource is required to ensure we have the staff to meet the needs of our participants 7 days a week, 24 hours a day and 365 days of the year.





Appointment of Manager Corporate Services

In May 2019, a new position of Manager Corporate Services was created to ensure we had the back of house systems and processes so direct support staff can focus on supporting participants. Doug Hicks was appointed to the position, and in a short period of time, has made a significant impact. The creation of the position has reduced the reliance on consulting staff.

Incident Reporting App

A new App has been developed in-house by our IT Officer, Daniel Pipe, and has greatly improved the process for reporting incidents. This has allowed quicker identification, action, reporting and resolution of issues as they have occurred.

Client Management System

Our Client Management System – MYP is being implemented throughout HomePlace. The various modules of MYP will assist us in the support and information of our participants and staff, resulting in greater efficiencies and effectiveness for our operations. This is a large, complex change process for us, and is expected to be fully implemented by the first half of 2020.

Doug Hicks

Manager, Corporate Services

Recognition of years of service

HomePlace values the commitment and contribution our staff make to the lives of participants. As a human service, the quality of the day to day interactions between staff and participants dictates the success of services and supports.

Last year as we recognised the Years of Service for the first time, Shirley Paterson had completed

25 years of service having been the first HomePlace employee. As we celebrate 30 years of HomePlace we congratulate Shirley on 30 years of service.

For all of the 30 years, Shirley has remained true to the principles of person-centred practice which remain at the forefront of service delivery.

Homeplace is recognising the contribution of staff who have completed, five, ten, twenty-five or thirty years of service by **30 June 2019**



Shirley Paterson



Svitlana Ilovaiska



Denise Tyrell

John Jacob

Megan Starr

Deb Aust

Treasurer's Report



The Financial Report has been audited by Chartered Accountant Peter Hall, who has provided an opinion that the financial report presents fairly, in all material respects, the financial performance and financial position of HomePlace.

The report is made up of four main elements. The first are written assurances that the reports are accurate and that HomePlace is able to pay its debts when they are due. The second is the income statement, which shows what we earned and spent. The third is a balance sheet, which shows what we own and owe. The fourth are notes, which provide further detail to the report.

The report shows an operating surplus of \$47,085 for the year ended 30 June 2019 and increases in both our assets and accumulated funds from the position last year.

The financial result and HomePlace's sound financial position is a significant achievement given the challenges of transition to the National Disability Insurance Scheme (NDIS). That HomePlace continues in a sound financial position is a credit to the work of all HomePlace employees in managing this significant change.

Braden Naylor
Treasurer

The financial health and ongoing financial viability of HomePlace is a key responsibility of the Board.

The Financial Report for the year ended 30 June 2019 shows HomePlace in a sound financial position, with sufficient resources to continue to provide services to the people we support into the future.



Financial Report

HOMEPLACE LIVING SUPPORTS INCORPORATED

STATEMENT BY MEMBERS OF THE COMMITTEE FOR THE YEAR ENDED 30 JUNE 2019

The Committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the financial report being the assets and liabilities statement, income and expenditure statement, statement of change in equity and notes to the financial statements:

- 1 Presents a true and fair view of the financial position of HomePlace Living Supports Incorporated as at 30 June 2019 and its performance for the year ended on that date.
- 2 In accordance with Section 35(5) of the Association Incorporation Act 1985, the Committee hereby states that during the financial year ended 30 June 2019:
 - (a)
 - (1) During the year Cornerstone Alliance, of which Sunita Miranda is a principal, invoiced the Association a total of \$33,892.27 excluding GST for consulting Services;
 - (2) no other officer of the Association;
 - (3) no firm of which an officer is a member, and
 - (4) no body corporate in which an officer has a substantial financial interest, has received or become entitled to receive a benefit as a result of a contract between the officer, firm or body corporate and the Association.
 - (b) No officer of the Association has received directly or indirectly from the Association any payment or other benefit of a pecuniary value
- 3 At the date of this statement there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Board Member

CHAIRPERSON



Board Member

TREASURER

GRADEN NATHAN

Signed in Adelaide this 6th day of September 2019

INDEPENDENT AUDITOR'S REPORT

HOMEPLACE LIVING SUPPORTS INC.

We have audited the accompanying financial report of HOMEPLACE LIVING SUPPORTS INC., and for the year ended 30 June 2019, a summary of significant accounting policies and other explanatory notes.

The Responsibility of Homeplace Living Supports Inc. for the Financial Report

The Committee of Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

Our responsibility is to express an opinion on the financial report based on my audit. We conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee of Management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of HOMEPLACE LIVING SUPPORTS INC. as of 30 June 2019, and of its financial performance in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations).


Peter Hall Chartered Accountant

Peter Hall FCA
25 Leigh Street
ADELAIDE SA 5000

Dated this 6th day of September 2019

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Statement of Comprehensive Income

For the year ended 30th June 2019

	2018 (\$)	2019 (\$)
INCOME		
Grants, Brokerage & Host Agreements	2,910,234	3,953,595
Interest Received	7,103	5,771
Other Income	7,420	3,819
	2,924,757	3,963,185
EXPENDITURE		
Administration	172,879	215,821
Client Expenses	148,712	206,389
Motor Vehicle	8,000	9,368
Staff and Ancilliary Costs	2,557,146	3,484,522
TOTAL EXPENDITURE	2,886,737	3,916,100
SURPLUS FOR THE YEAR	38,020	47,085
OPENING ACCUMULATED FUNDS	364,316	402,336
CLOSING ACCUMULATED FUNDS	402,336	449,421

Statement of Final Position

As at 30th June 2019

	Notes	2018 (\$)	2019 (\$)
CURRENT ASSETS			
Cash at Bank	2	1,104,278	1,172,813
Receivables	3	54,144	131,246
Prepayments	4		11,502
TOTAL CURRENT ASSETS		1,158,422	1,315,561
NON-CURRENT ASSETS			
Equipment & Motor Vehicles	5	36,646	26,818
TOTAL NON-CURRENT ASSETS		36,646	26,818
TOTAL ASSETS		1,195,068	1,342,379
CURRENT LIABILITIES			
Payables	6	128,428	188,309
Provisions	7 (i)	441,019	566,933
Client Holding Accounts	8	63,273	97,383
TOTAL CURRENT LIABILITIES		632,720	852,624
NON-CURRENT LIABILITIES			
Provision for Long Service Leave	7 (ii)	160,012	40,334
TOTAL NON-CURRENT LIABILITIES		160,012	40,334
TOTAL LIABILITIES		792,732	892,958
NET ASSETS		402,336	449,421
ACCUMULATED FUNDS			
Opening Accumulated Funds		364,316	402,336
Surplus for the year		38,020	47,085
TOTAL ACCUMULATED FUNDS		402,336	449,421

Statement of Cashflows

For the financial year ended 30th June 2019

	2019 (\$)
Cash flows from Operating Activities	
Receipts from Funding Bodies and Others	3,910,604
Payments to Suppliers and Employees	(3,761,869)
Net Operating Cash Flows	148,735
Proceeds from Sale of Plant and Motor Vehicles	(15,500)
Payments for Plant and Equipment - Assets Written Off	(64,700)
Net Investing Cash Flows	(80,200)
Net Increase (Decrease) in Cash Held	68,535
Cash at the Beginning of the Year	1,104,278
Cash at the End of the Year	1,172,813

Statement of Changes in Equity

For the year ended 30th June 2019

	Retained Surplus (\$)	Total (\$)
Opening Balance, 1 July 2017	364,316	364,316
Net Surplus (Deficit) Attributable to Members	38,020	38,020
Closing Balance, 30 June 2018	402,336	402,336
Net Surplus (Deficit) Attributable to Members	47,085	47,085
Closing Balance, 30 June 2019	449,421	449,421

Notes to the financial statements

For the year ended 30th June 2019

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Association Incorporation Act 1985. The Committee of Management has determined that the Association is not a reporting entity.

The financial report is prepared on an accrual basis and is based on historic costs and does not take into account changing money value or, except where specifically stated, current valuation and valuation of non current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this report.

a) Income Tax

Under Section 50.5 of the Income Tax Assessment Act 1997 the income of the Association is exempt from income tax.

b) Equipment & Motor Vehicles

Equipment and Motor Vehicles are brought to account at cost. The depreciable amount of all fixed assets is depreciated in the following manner:-

- i) the depreciation amount of all fixed assets is depreciated over the useful life of the asset commencing from the time the asset is held ready for use.

Profit and losses on disposal of property, plant and equipment are taken into account in determining the surplus for the year.

c) Employee Benefits

Provision is made in respect of the Association's liability for annual leave at balance date.

Long service leave is accrued in respect of employees with more than four years employment with the Association.

Contributions are made by the Association to an employee superannuation fund and are charged as expenses when incurred. The Association has no legal obligation to provide benefits to employees on retirement.

d) Revenue and Other Income

Grant income is recognised when the entity obtains control over the funds, which is generally when the grant is acquitted.

Amounts received and not yet applied are recorded, where applicable, as liabilities under Income Received in Advance.

e) Economic Dependence

The Association is dependent on NDIS funding for the majority of its revenue to operate the Association. At the date of this report the board has not reason to believe that the funding will not continue to support the Association.



NOTE 2: CASH

	2018 (\$)	2019 (\$)
Cash on Hand	200	200
Cash at Bank - Cash on Hand	30,905	177,954
Cash at Bank - Express Saver	1,042,054	978,557
Cash at Bank - Cheque Account	30 119	16 103
	1,103,278	1,172,813

NOTE 3: RECEIVABLES

	2018 (\$)	2019 (\$)
Accounts Receivable	54,144	97,152
GST Receivable		34,094
	54,144	131,246

NOTE 4: PREPAYMENTS

Prepayments		11,502
		11,502

NOTE 5: EQUIPMENT & MOTOR VEHICLES

a) Office Equipment

	2018 (\$)	2019 (\$)
At Cost	64,700	
Less: Accumulated Depreciation	63,457	
	1,243	

b) Motor Vehicles

At Cost	112,462	96,963
Less: Accumulated Depreciation	77,059	70,144
	35,403	26,819

Total Equipment & Motor Vehicles	36,646	26,819
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NOTE 6: PAYABLES

	2018 (\$)	2019 (\$)
GST Payable	55,973	
PAYG Withholding	22,034	50,832
Accrued Salary	38,482	59,395
Other	11,939	78,082
	128,428	188,309

NOTE 7: PROVISIONS

i) CURRENT

	2018 (\$)	2019 (\$)
Capital Replacement Fund	10,000	10,000
Client Assistance Fund	2,100	
Provision for Household Improvement		15,000
Provision for Annual Leave	126,000	160,573
Provision for Long Service Leave Current		143,464
Provision for IT Upgrade	40,663	30,000
Provisions for IT System (MYP)	65,000	50,000
Provision for New Service Deliver	60,000	50,000
Provision for Sick Leave	137,256	107,896
	441,019	566,933

ii) NON-CURRENT

Long Service Leave	160,012	40,334
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NOTE 8: HOLDING ACCOUNTS

Client Holding Accounts	63,273	97,383
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In remembrance of

Trevor Cahill



22/7/1961 to 19/6/2019

Beloved son of Barbara
Brother to Colleen, Wayne and Tony
Friend to everyone who knew him

He will be sadly missed by all





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